

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 10

19

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on June 10, 2019 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams  
FISCAL OFFICER: Amanda Childers  
GUEST: Tammy Boggs, Steve Flint, Mike Jameson, Ron Chasteen and Mike Shaffer.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on May 13, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The minutes of the meeting held on May 28, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer, notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Department Reports:

### **Fire/EMS:**

Mike Jameson, Assistant Fire Chief, informed the Board that he attended urban search and rescue training with Ohio Task Force One in Indiana.

Mr. Jameson informed the Board that Ohio crews went to the Dayton area to help with clean-up of the areas damaged by tornados. One of the Township water tankers assisted in that process.

### **Road and Bridge:**

Ron Chasteen, Road and Bridge Supervisor, informed the Board on current activities of his department.

Mr. Chasteen informed the Board that Stonewall subdivision is in need of repair of a culvert in the Roadway. They will meet with Warren County Engineer's office to look for repair solutions.

Mr. Chasteen informed the Board that there is flooding on Drake Rd but we will have to wait for dryer weather to determine the extent of the damage.

### **Administration:**

Tammy Boggs, Township Administrator, requested approval for the contract for Shelby Deye and Gideon Conger to attend Paramedic school with Sinclair Community College, at a cost of \$7,377.35 each. Mr. Sams moved for acceptance, seconded by Mr. Jones for payment of the Paramedic school tuition. All present voiced a "YEA" vote and the motion passed with **Resolution 19-06-06** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that there is a request to repurchase cemetery lots from James and Rosalie VanDeGrift. The original purchase amount of \$100.00 less the deed fee of \$30.00 leaves a net repurchase amount of \$70.00 for each lot. The Mr. and Mrs. VanDeGrift will need to sign the repurchase agreement as part of the transaction. Mr. Sams made a motion, seconded by Mr. Jones, to approve the repurchase of two cemetery lots in the amount of \$70.00 for each of two lots. All present voiced a "YEA" vote and the motion passed with **Resolution 19-06-01** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that Dave Siebert is due a pay increase as he has completed his probationary period. His pay will increase to \$18.72 per hour effective May 11, 2019. Mr. Sams made a motion, seconded by Mr. Jones to approve the pay increase for Mr. Siebert to \$18.72 effective May 11, 2019. All present voiced a "YEA" vote and the motion passed with **Resolution 19-06-02** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs ask for approval to hire Sean Connelly effective June 10, 2019 as a part time Paramedic/FF2 at the hourly rate of \$19.00. Mr. Sams made a motion, seconded by Mr. Jones to approve hiring Sean Connelly effective June 10, 2019 as a part time Paramedic/FF2 at the hourly rate of \$19.00. All present voiced a "YEA" vote and the motion passed with **Resolution 19-06-03** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$116.28. The purchases include Home Depot for \$18.51, Amazon for \$4.79 and Rural King for \$92.98. Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$116.28. All present voiced a "YEA" vote and the motion passed with **Resolution 19-06-04**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that the New Fire Station Committee scored and evaluated the three design build contractors; Bunnell Hill, Conger and Miller Diversified. Miller Diversified scored the highest and the Committee recommends hiring them as our Design Builder. Mr. Sams made a motion, seconded by Mr. Jones, to approve Miller Diversified to be the Design Build Contractor for the New Fire Station 33. All present voiced a "YEA" vote and the motion passed with **Resolution 19-06-05**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that she received notice from Warren County Rural Zoning of a conditional use/ site plan review on the Cincinnati Zoo Property. The Zoo will develop a Cheetah Run that will be used on an as need basis. Mrs. Boggs asked the trustees if they had any comments or concerns for Warren County Rural Zoning. The Trustees had none. (A letter will be sent to Warren County Rural Zoning stating this information).

#### **General Reports:**

#### **CORRESPONDENCE:**

##### **IN:**

- City of Lebanon Town Hall Newsletter
- Warren County Health District News and Information letter
- Letter from Provident Insurance regarding privacy policy
- Email from resident regarding ditch by mail box
- Letter from Ohio Department of Natural Resources regarding Ohio Urban Forestry Program
- Letter from YMCA regarding annual golf outing
- Warren County Soil and Water newsletter
- Email from OPERS Board regarding rates

##### **OUT:**

- Letter to Sinclair Community College regarding FF2 classes
- Letter to Mr. & Mrs. Buffenbarger regarding donations
- Legal Notice of Budget hearing to Cox Ohio

#### **Fiscal Officer Reports:**

Amanda Childers, Fiscal Officer, reported to the Board that she is interested in joining the Warren County Municipal League. From their website: "The Warren County Municipal League is a non-partisan, non-profit membership organization that works toward better

Municipal government throughout Warren County, Ohio. Through collaboration and partnerships with other Municipalities, Associate Governments, Affiliate Non-profits and Businesses, the League’s basic goal is to strengthen our cities and municipalities through unity and cooperation.” Mrs. Childers stated the annual membership is \$500.00 and allows participation in events for anyone we select within the Township administration. Mr. Sams made a motion, seconded by Mr. Jones to approve the Township to join the Warren County Municipal League and pay membership dues of \$500.00. All present voiced a “YEA” vote and the motion was passed. (A copy of the resolution will be included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 31413 through 31448 (copy to follow) and Vouchers 573-2019 through 620-2019.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/29/19	6/3/19	474-2019	CHARTER COMMUNICATIONS	1000-303-0000	\$31,117.42	1ST QTR 2019 CABLE FRANCHISE FEES
					<b>\$31,117.42</b>	
5/31/19	6/3/19	488-2019	CITY OF MONROE	1000-591-0008	\$236,093.18	4TH QTR 2018 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					<b>\$236,093.18</b>	
5/28/19	6/3/19	469-2019	K & B SPELLMIRE	2191-803-0000	\$25.00	EMS MEMORIAL DONATION IN MEMORY OF E BUFFENBARGER
					<b>\$25.00</b>	
5/29/19	6/3/19	476-2019	LEXIS NEXIS	2192-892-0000	\$5.00	FIRE REPORT 2177 BLAIR DR
					<b>\$5.00</b>	
5/29/19	6/3/19	473-2019	J LEICHLITER	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
5/31/19	6/3/19	477-2019	C STULL	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					<b>\$20.00</b>	
5/28/19	6/3/19	470-2019	NATIONAL ASSOC OF LETTER CARRIERS	2191-299-0000	\$95.87	LIFE SQUAD SERVICES
5/28/19	6/3/19	471-2019	TRICARE	2191-299-0000	\$94.06	LIFE SQUAD SERVICES
5/28/19	6/3/19	472-2019	K DELANEY	2191-299-0000	\$265.00	LIFE SQUAD SERVICES
6/4/19	6/10/19	491-2019	AETNA	2191-299-0000	\$114.14	LIFE SQUAD SERVICES
6/10/19	6/10/19	492-2019	TRICARE PAYMENT	2191-299-0000	\$194.60	LIFE SQUAD SERVICES
5/28/19	6/3/19	478-2019	HWHO	2191-299-0000	\$680.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/19	6/3/19	479-2019	UNITED HEALTHCARE	2191-299-0000	\$181.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/19	6/3/19	480-2019	UNITED HEALTHCARE	2191-299-0000	\$245.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/30/19	6/3/19	481-2019	AARP	2191-299-0000	\$95.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/30/19	6/3/19	482-2019	UNITED HEALTHCARE	2191-299-0000	\$355.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/30/19	6/3/19	483-2019	AETNA	2191-299-0000	\$500.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/30/19	6/3/19	484-2019	CGS	2191-299-0000	\$751.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/30/19	6/3/19	485-2019	AETNA	2191-299-0000	\$798.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/31/19	6/3/19	486-2019	ANTHEM BLUE	2191-299-0000	\$260.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/31/19	6/3/19	487-2019	CGS	2191-299-0000	\$1,901.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/19	6/10/19	493-2019	CGS	2191-299-0000	\$338.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/19	6/10/19	494-2019	AARP	2191-299-0000	\$597.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/19	6/10/19	495-2019	MOLINA HEALTHCARE	2191-299-0000	\$174.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/19	6/10/19	496-2019	ANTHEM BCBS	2191-299-0000	\$442.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/19	6/10/19	497-2019	CARESOURCE	2191-299-0000	\$466.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/19	6/10/19	498-2019	AARP	2191-299-0000	\$316.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/19	6/10/19	499-2019	AETNA	2191-299-0000	\$481.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/19	6/10/19	500-2019	HWHO	2191-299-0000	\$488.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/19	6/10/19	501-2019	AETNA	2191-299-0000	\$778.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/19	6/10/19	502-2019	HUMANA	2191-299-0000	\$1,023.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/19	6/10/19	503-2019	HEARTLAND NATIONAL	2191-299-0000	\$114.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/19	6/10/19	504-2019	AETNA	2191-299-0000	\$445.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/19	6/10/19	505-2019	ANTHEM BLUE	2191-299-0000	\$738.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/7/19	6/10/19	506-2019	CARESOURCE	2191-299-0000	\$168.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/19	6/3/19	475-2019	MEDICOUNT MANAGEMENT	2191-299-0000	\$100.00	LIFE SQUAD SERVICES APRIL 2019 DEPOSITS
					<b>\$13,210.71</b>	
5/31/19	6/4/19	489-2019	STAROHIO	1000-701-0000	\$36,597.89	MAY 2019 INTEREST
5/31/19	6/4/19	490-2019	PRIMARY	1000-701-0000	\$333.90	MAY 2019 INTEREST
					<b>\$36,931.79</b>	
5/28/19	6/3/19	468-2019	FISCHER SINGLE FAMILY HOMES	2031-892-0000	\$2,070.00	SHAKER RUN SNOW AND ICE REMOVAL 2018-2019
5/28/19	6/3/19	467-2019	TRAILS OF SHAKER RUN HOA	2031-892-0000	\$3,510.00	SNOW AND ICE REMOVAL 2018/2019
					<b>\$5,580.00</b>	

**Visitor Concerns:**

Mr. Mike Shaffer gave a report on the current happenings at Warren County Regional Planning.

**Trustee Reports:**

None.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for June 25, 2019 at 8:00 A.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**BOARD OF TOWNSHIP TRUSTEES  
TURTLECREEK TOWNSHIP, OHIO**

**RESOLUTION**

NUMBER 19-06-01

ADOPTED DATE June 10, 2019

***A RESOLUTION AUTHORIZING THE REPURCHASE OF A CEMETERY LOT***

WHEREAS, a cemetery lot owners (James and Rosalie VanDeGrift) having rights to a lots within Turtlecreek Cemetery has requested the Board of Township Trustees to repurchase their cemetery lots;

WHEREAS, pursuant to Section 517.07 of the Ohio Revised Code, the Township may repurchase any cemetery lot or right from its owner at any time at a price that is mutually agreed upon by the board;

WHEREAS, Township’s “Turtlecreek Cemetery Rules-Regulations-Fees” sets forth that the Township may repurchase any lot at the original cost less \$30.00 to cover administrative fees;

BE IT RESOLVED, to approve and execute the attached Turtlecreek Township Cemetery Lot Repurchase Agreement;

BE IT FURTHER RESOLVED, to authorize Township Administrator to execute the same on behalf of the Turtlecreek Township Trustees;

The foregoing resolution moved for adoption by Mr. Sams, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

- Daniel Jones – YEA
- Jonathan D. Sams – YEA
- James VanDeGrift – **ABSTAIN**

Resolution adopted this 10<sup>th</sup> day of June, 2019.

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

\_\_\_\_\_  
FISCAL OFFICER

**RESOLUTION 19-06-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR DAVID SIEBERT**

**WHEREAS**, David Siebert has completed his sixth month probationary period;  
and

**WHEREAS**, the Road Department Supervisor has determined that David  
Siebert's pay rate should be increased to \$18.72 per hour; and

**WHEREAS**, David Siebert's \$18.72 per hour pay rate is effective as of May 11,  
2019 and will be split 40% Fire/EMS Fund and 60% Road Fund; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek  
Township, Warren County, Ohio, that the trustees approved the pay increase to  
\$18.72 per hour effective May 11, 2019.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Jones seconded the  
motion and upon call of the roll the following vote resulted:

Mr. Jones	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 10<sup>th</sup> day of June, 2019.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-06-03  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE SEAN CONNELLY, EFFECTIVE JUNE 10, 2019,  
AS A PART TIME PARAMEDIC/FF2**

**WHEREAS**, a position of "Part-Time Paramedic/FF2 has been posted within the  
Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire  
Department and Emergency Medical Service have recommended that Sean  
Connelly be hired as a Part Time Paramedic/FF2 working 24-hour shifts; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of  
Trustees hereby approves the hiring of Sean Connelly for the position of Part-

Time Paramedic/FF2, effective hire dated of June 10, 2019 at the rate of \$19.00 per hour. Mr. Connelly's hours of work will be 24 hours shifts.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 10<sup>th</sup> day of June 2019

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 19-06-04

Date of Resolution: June 10, 2019

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams. moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 10<sup>th</sup> day of June, 2019.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda Childers

TITLE: Chief Fiscal Officer

DATE: \_\_\_\_\_

**BOARD OF TOWNSHIP TRUSTEES  
TURTLECREEK TOWNSHIP, OHIO**

**RESOLUTION**

**NUMBER 19-06-05**

**ADOPTED DATE JUNE 10, 2019**

**A RESOLUTION SELECTING THE DESIGN BUILD TEAM FOR THE  
PROPOSED NEW FIRE HOUSE**

**WHEREAS**, the Board of Trustees has previously resolved to construct a new firehouse, has selected a criteria architect, has appointed an evaluation committee to procure design build firm for this purpose, and has issued requests for qualifications, pursuant to Sections of 153.65-153.71 of the Ohio Revised Code;

**WHEREAS**, the evaluation committee has received and reviewed the design build pricing and performance proposals to provide design build services;

**WHEREAS**, the evaluation committee has made their recommendations to the Board of Trustees and have recommended the design build team of Miller Diversified Construction;

**WHEREAS**, the Board of Trustees have considered the recommendation by the evaluation committee and the Board of Trustees authorizes the negotiation of a contract for the Design Builder for the Proposed New Fire House;

**NOW, BE IT RESOLVED**, by the Board of Trustees that they will engage Miller Diversified Construction as the Design Build team for the new fire station and negotiate a contract with the Design Builder for the Proposed New Fire House.

The foregoing resolution moved for adoption by Mr. Sams, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

James VanDeGrift – YEA  
Daniel Jones – YEA  
Jonathan D. Sams YEA

Resolution adopted this 10<sup>th</sup> day of June, 2019.

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

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FISCAL OFFICER

**RESOLUTION 19-06-06  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**AUTHORIZING GIDEON CONGER AND SHELBY DEYE TO ATTEND  
PARAMEDIC SCHOOL AT SINCLAIR COMMUNITY COLLEGE AND SIGNING  
A FIRE FIGHTER/EMS CONTRACT THAT TURTLECREEK TOWNSHIP WILL  
PAY FOR THE SCHOOL WITH A FOUR (4)-YEAR COMMITMENT FOR  
SERVICE**

**WHEREAS**, Gideon Conger and Shelby Deye wish to attend paramedic school at Sinclair Community College; and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Gideon Conger and Shelby Deye attend paramedic school; and

**WHEREAS**, the cost of the paramedic school will be the approximate fee of \$7,377.35 and Gideon Conger and Shelby Deye will be required to sign a Fire

Fighter/EMS contract with a commitment of four (4) years of service for the township paying for the school; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves Gideon Conger and Shelby Deye to attend paramedic school with the township paying for the schooling. The source of the funds will be the EMS Fund (2191-230-599-005 Other – Other Expenses EMS Training).

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 10<sup>th</sup> day of June 2019

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.